

Job Description: Associate Director, Digital Innovation and Data Services

The UK India Business Council believes passionately that the UK-India business partnership creates jobs and growth in both countries, and that UK and Indian businesses have ideas, technology, services, and products that can succeed in the corridor. The fact that both countries are key investors in each other's economies reinforces this. Through our intelligence, influence and interactions, the UK India Business Council supports businesses to achieve this success.

The UKIBC has a dedicated Advocacy Strategy for each of our key sectors to help UK and Indian businesses to:

- Achieve competitive success by reducing the regulatory burden and enhancing market access;
- Grow brand awareness and therefore market share; and
- Leverage the broader bilateral relationship to accelerate regulatory reform and market access opportunities

We are seeking an Associate Director to lead our work on the Digital and Data Services sector. The role will be part of the Membership team led by Chris Heyes, Director of UKIBC, and the successful applicant will work closely with colleagues across the organisation, including the advocacy specialist, communications and events staff.

Main responsibilities of the role include:

- Leading our Digital and Data Services Sector Advocacy Group, engaging with members to create, evolve and deliver our advocacy agenda in the sector.
- Interacting with existing and potential UKIBC members to better understand their challenges, gather intelligence and keep them up to date with our activities.
- Making the case for a UK-India Data Adequacy Agreement, which will improve the ease of doing business between both countries;
- Building and maintaining links with key stakeholders and influencing decision-makers in the digital and data services sector to ensure that they are aware of the opportunities and issues, including:
 - relevant ministries with the Indian government;
 - relevant think tanks and like-minded trade bodies; and the British High Commission, especially the Department of International Trade, and other relevant UK Government Departments to ensure that intelligence flows freely.
- Ensuring that members are kept informed of policy and regulatory updates by producing concise, informative and insightful briefings based on constant research.
- Pro-actively engage with potential new members including large Indian ICT/Digital tech companies to enhance our offer and help achieve the teams overall commercial objectives.
- Helping to build a community within our membership supporting members to interact with each other and looking for collaboration opportunities

- Representing our members and the UKIBC in various national and state / city fora on digital and data services issues. Participating in industry associations and other industry groups on regulatory and policy changes, including contributing to industry association responses to consultation papers
- Generating thought leadership blogs and host webinars related to your sector to showcase the depth and breadth of UKIBC and our members knowledge

Qualifications, Skills and Experience:

- At least 10 years' experience in public policy, specifically in the Digital and Data Services sector. Experience of a commercially and advocacy-focussed industry association would be an advantage.
- Excellent knowledge of key challenges facing the digital and data services sector in the UK India trade corridor.
- A high awareness of the domestic and international political context, and a firm grasp of key public policy issues affecting the sector.
- Strong analytical, organisational, presentational and written skills.
- Strong account management skills with the ability to influence key decision makers.
- Excellent communicator with proven ability to write influential documents, command authority in committees and political discussions, and communicate effectively to diverse audiences;
- Ability to learn quickly and think strategically across changing priorities and expanding subject fields;
- Strong business development skills with the ability to understand business challenges and present appropriate commercial solutions
- Ability to multi-task, respond flexibly to needs of business and members, and self-organise work effectively on different projects and issues.
- Maintain highest personal levels of ethical conduct, confidentiality and integrity, with a strong professional reputation in the industry.
- Ability to work as part of a fast-paced, small, and multi-location team